A YMCA FACILITIES BUILDING
FOR
BOZEMAN, MONTANA

Part I
Undergraduate Thesis in Architectural Design

By
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Submitted to the School of Architecture as partial fulfillment of the requirements for the degree of Bachelor of Architecture at Montana State University

Bozeman, Montana
December, 1970.
TABLE OF CONTENTS

Introduction .......................... 1

Site Considerations .................. 3

Building Requirements ............... 7

  I. Administrative .................. 7
  II. Public .......................... 11
  III. Gymnasium (proper) .......... 14
  IV. Gymnasium Related Activities 16
  V. Swimming Pool ................... 18
  VI. Swimming Pool Related Areas 19
  VII. Living ........................ 20
  VIII. Food Service ................ 23
  IX. Chapel ........................ 26
  X. Janitorial Supply Storage ..... 27
  XI. Mechanical Area ............... 27
  XII. Parking ....................... 27
  XIII. Entrance to Grounds and Buildings 27
  XIV. Service Area ................. 27
INTRODUCTION

In February, 1968, a symposium was held on the campus of Montana State University in Bozeman, Montana. As a result of this symposium, entitled 'Troubled Youth,' the conclusion was made that the most urgent need of the youth of this community was for a youth center or a YMCA program. This then resulted in an investigation into the YMCA program and correspondence was begun with the YMCA office in Helena, Montana and Seattle, Washington. A Feasibility Committee was established as a result of our correspondence and discussions, and their investigation resulted in surveys being distributed throughout the Gallatin Valley. The survey resulted in 85.3% of the questioned people stating that Bozeman did need a YMCA; 11% that it did not; and 3.7% as being undecided. Of those who indicated a need, 21% would join as a family; 63% would participate in some form of individual membership; and 4.8% would have their children only joining the YMCA program.

These results then led the committee to act as a nominating board asking 20 of Bozeman's citizens to be on a temporary board of directors. The board first met on May 13, 1970, and elected a chairman who formed his needed committees. The next meeting was held May 27, 1970, at which time a constitution was approved, signed, and sent with a letter of application to the Secretary of State for incorporation as a non-profit organization. This application was approved and Bozeman, Montana registered its YMCA with the national Young Men's Christian Association Headquarters.

To begin a program, the Bozeman YMCA will have to take advantage of present facilities that are offered by Montana State University,
the Bozeman Senior and Junior High Schools, possibly the old Rosary School of Bozeman, and various other facilities located throughout the town. Within a short time (approximately 3 years) the board of directors foresees the possibility of constructing their own building. Although it will very likely be completed in stages, spanning many years, a final facility will be made available to the residents of Bozeman and the Gallatin Valley. This final structure is what I intend to present to the board of directors upon the completion of my Undergraduate Thesis.
In choosing a site, one was chosen that would serve the High School, Junior High School, metropolitan, and Bozeman's residential areas. A centrally located plot was searched for and found at the corner of Durston Road and North 11th Street. The plot is relatively flat and is large enough to accept the structure and its surrounding facilities.

Water, electricity, natural gas, and sewage are currently available and automobile accessibility is excellent. The site has a few large trees on it, some bushes, and a small creek is currently passing through the far eastern boundary of the plot of land. The following photographs picture the site as it exists today.
I. ADMINISTRATIVE

Administrative duties require the following functional spaces:

A. WAITING LOUNGE
B. SECRETARIAL AREA
C. COPY AND WORK ROOM
D. OFFICES
E. COFFEE LOUNGE
F. REST ROOMS

I.A. WAITING LOUNGE

1. Use
   a. Waiting place for YMCA business representatives
   b. Public lounge
   c. Meeting place
   d. Distribution point
   e. Receptive area

2. Occupants
   a. Business representatives  2
   b. Members  2
   c. Staff  2
   d. Public  2

3. Equipment
   a. Seating  8
   b. Tables  2
   c. Lamps  2
   d. Magazine racks  2
   e. Display stands  2
   f. Directory sign  1
   g. Staircase and elevator facilities
   h. Desk or counter  12 sq. ft.
   i. Work area  70 sq. ft.
   j. Switchboard
   k. Mail delivery and pick up  50 boxes

I.B. SECRETARIAL AREA

1. Use
   a. General office duties
   b. Telephone switchboard
   c. Receptional area
2. Occupants
   a. General manager's secretary 1
   b. Director's secretary 1
   c. Events director's secretary 1
   d. Financial secretary 1
   e. Housing secretary 1
   f. Three part-time secretaries 3
   g. Switchboard operator 1

3. Equipment
   a. Desks 6
   b. Four-drawer filing cabinet space 4
   c. Reception desk 1

4. Character
   Must be easily accessible to all offices that it serves

I.C. COPY AND WORK ROOM

1. Use
   a. Copying and reproducing
   b. Organizing and making up programs

2. Occupants
   a. Full-time secretaries 5
   b. Part-time secretaries 3
   c. Switchboard operators 1
   d. Managers 1
   e. Directors 1
   f. Program co-ordinators 4

3. Equipment
   a. Table area 60 sq. ft.
   b. Seating 4
   c. Paper storage 50 cu. ft.
   d. Office supply storage 125 cu. ft.
   e. Ditto machine 1
   f. Mimeograph machine 1
   g. Work counter 1
   h. Small single sink 1
4. Character
   a. Clean and open
   b. Divided from public

I.D. OFFICES

1. Use
   a. Spaces required for organizational and administrative duties
   b. Interviews
   c. Meetings
   d. Operational duties

2. Occupants
   a. Managers
   b. Director
   c. Program co-ordinator
   d. Board of directors' meeting room

3. Equipment
   a. Desk
   b. Seating
   c. Filing cabinet
   d. Coat closet
   e. Book, office supply, and utility storage
   f. Table

4. Character
   a. Manager's offices will be comfortably equipped and decorated without being lavish
   b. Director's office should be richly decorated and larger than the other managers'
   c. Meeting room should be similar to the director's office

I.E. COFFEE LOUNGE

1. Use
   a. Coffee breaks
   b. Office staff relaxation
   c. Lunch room
2. Occupants
   a. Managers
   b. Director
   c. Secretaries
   d. Switchboard operator
   e. Program co-ordinators
   f. Instructors

3. Equipment
   a. Tables
   b. Seating
   c. Counter space 25 sq ft
   d. Refrigerator
   e. Double sink
   f. Storage for kitchen equipment
   g. Television
   h. Bulletin board

I.F. REST ROOMS

1. Use
   a. Toilet requirements
   b. Rest

2. Occupants
   a. Men (staff)
   b. Women (staff)

3. Equipment
   Men:
   a. Urinals
   b. Water closets
   c. Sinks
   d. Towel dispensers
   e. Mirror
   Women:
   a. Water closets
   b. Sinks
   c. Towel dispensers
   d. Mirror
   e. Make-up counter
   f. Seating
   g. Couch

   1
   1
   8
   1
   2
   3
   12
   25 sq. ft.
   1
   15 sq. ft.
   2 people
II. PUBLIC

The public area of the YMCA will require space for the following functions:

A. ENTRANCE, LOBBY AND RECEPTION
B. REST ROOMS
C. LIBRARY AND STUDY
D. CLASS ROOMS
E. PRO-SHOP

II.A. ENTRANCE - See I.A.

II.B. REST ROOMS (Public)

1. Use
   a. Sanitary needs
   b. Relaxation (women)

2. Occupants
   a. Men
   b. Women

3. Equipment
   Men:
   a. Urinals
   b. Water closets
   c. Standard toilet sinks
   d. Towel dispensers
   e. Mirror
   f. Supply storage closet
   g. Seating

   Women:
   a. Water closets
   b. Standard toilet sinks
   c. Towel dispensers
   d. Mirror
   e. Supply closet
   f. Seating
   g. Couch
4. Environmental control  
a. Standards as previously stated  
b. Circulating fans as needed to satisfy the rest room conditions

II.C. LIBRARY AND STUDY

1. Use  
a. Book storage  
b. Study and quiet reading area

2. Occupants  
a. YMCA members  
b. YMCA staff  
c. People living in YMCA quarters

3. Equipment  
a. Library book storage  
b. Reading tables  
c. Seating  
d. Magazine and newspaper racks  
e. 3x5 card index files  
f. Coat storage  
g. Film storage cabinet

II.D. CLASS ROOMS

1. Use  
a. Instructional area for staff  
b. Instructional area for members  
c. Film showing  
d. Lecturers  
e. Meetings

2. Occupants  
a. Staff members  
b. YMCA members  
c. Guests  
d. YMCA international members
3. Equipment
   a. Partitionable walls so that rooms may be expanded
   b. Seating
   c. Lecture podium
   d. Blackboard
   e. Display and work tables
   f. Coat storage
   g. Film and slide screen
   h. Projection booth

   Seating: 30/room
   Blackboard: 30 sq. ft./room
   Display and work tables: 30 sq. ft./room
   Coat storage: 20 sq. ft./room
   Film and slide screen: 2
   Projection booth: 2

4. Character
   Must be quiet and conducive to learning

5. Environment
   Accoustically balanced

II.E. PRO-SHOP

1. Use
   a. Display and sell athletic equipment
   b. Sport professional headquarters
   c. Lesson orientation and scheduling

2. Occupants
   a. Shop director
   b. YMCA staff members
   c. Members
   d. Guests

3. Equipment
   a. Display shelving
   b. Wrapping and selling counter
   c. Cash register
   d. Office area
   e. Large work tables
   f. Seating
   g. Display for athletic equipment
   h. Bulletin board that is displayed for public

   Display shelving: 60 sq. ft.
   Wrapping and selling counter: 30 sq. ft.
   Cash register: 1 sq. ft.
   Office area: 75 sq. ft.
   Large work tables: 15 sq. ft.
   Seating: 2
   Display for athletic equipment: 60 sq. ft.
   Bulletin board that is displayed for public: 15 sq. ft.
III. GYMNASIUM (Proper)

A. USE OF SPACE

1. Running track
2. Basket ball
3. Badminton
4. Vollyball
5. Tennis
6. Floor Hockey
7. Boxing
8. Wrestling
9. Gymnastics and Tumbling

B. OCCUPANTS

1. Participants 1 to 16
2. Spectators max. 300
3. Officials 1 to 8
4. Staff 3

C. CHARACTER

Clean, open and unobstructed

D. EQUIPMENT

1. Running track
   a. A minimum 2 lane width, preferable 4 lanes; inside for slower runners and outside for faster runners
   b. Distance charts and markers 2
   c. Hardwood track slightly sloped to middle and mounted on a wood frame
   d. Ample (2 minimum) entrance and exit spots unless continuously open

2. Basketball
   a. Basketball floor
   b. Basketball backboards and hoops with nets 2
   c. Seating for participants 30
   d. Seating for spectators 300
   e. Appropriate ceiling clearance
   f. Removable backboards and hoops for practicing and instruction 4
   g. Storage 25 sq. ft.
3. Badminton
   a. An appropriately marked court
   b. Net
   c. Equipment storage closet 10 sq. ft.
   d. Seating for participants 10
   e. Seating for spectators 50
   f. Appropriate ceiling height

4. Volleyball
   a. Appropriately marked court
   b. Net
   c. Storage closet 20 sq. ft.
   d. Seating for participants 8
   e. Seating for observers 100
   f. Minimum ceiling height

5. Tennis
   a. Appropriately marked courts
   b. Nets and standards to hold them 2
   c. Rackets and balls pro shop
   d. Storage closet 20 sq. ft.
   e. Seating for participants 8
   f. Seating for spectators 50

6. Floor Hockey
   a. An appropriately marked court
   b. Goals and their standards 2
   c. Sticks, rings, brooms, and balls (floor protective) 6 of each
   d. Storage closet 25 sq. ft.
   e. Seating for participants 10
   f. Seating for spectators 100
   g. Suitable floor covering

7. Boxing
   a. Correctly marked ring
   b. Appropriate personal equipment
   c. Storage 20 sq. ft.
   d. Seating for participants 4
   e. Seating for fans 100
   f. Judges' tables and bells, etc.

8. Wrestling
   a. Correct mats
   b. Appropriate equipment
   c. Storage closet for equipment 150 sq. ft.
   d. Seating for participants 30
   e. Seating for fans 300
   f. Judges' table and seating 2
9. Gymnastics and Tumbling
   a. Mats
   b. Horses
   c. Spring boards
   d. Rings
   e. Trampoline
   f. Parallel bars
   g. High bar
   h. Beam
   i. Storage closet for all equipment
   j. Storage room
   k. Seating for participants
   l. Seating for spectators
   m. Judges' tables

10 standard mats
   4
   2
   1
   2
   2
   1

250 cu. ft.
150 sq. ft.
30
300
4

IV. GYMNASIUM (Related activities)

A. USE OF SPACE
   1. Squash
   2. Handball
   3. Weight training
   4. Massage and therapy
   5. Sauna bath
   6. First aid
   7. Dressing and locker rooms (men and women)
   8. Office

B. OCCUPANTS
   1. Participants
   2. Spectators
   3. Officials
   4. Staff

C. CHARACTER
   Open and unobstructable

D. EQUIPMENT
   1. Squash
      a. A correctly marked and sized court
      b. Seating for players
      c. Seating for spectators
      d. Concrete walls and hardwood floor
      e. Judges' view and table

6
50
1
2. Handball
   a. Correctly marked and sized court
   b. Concrete walls, hardwood floor
   c. Seating for players 6
   d. Seating for spectators 50
   e. Judges' table 1

3. Weight training
   a. Assorted bar and dumb-bell 5000 lbs.
   b. Slant boards 2
   c. Leg press machine 1
   d. Benches for bench press 2
   e. Leg exersizer 1
   f. Mats 150 sq. ft.
   g. Mirror 2 wall
   h. Punching bag 1
   i. Speed bag 1
   j. Chin bar 2
   k. Water fountains 3
   l. Treadmills 2
   m. Bikes 2

4. Message and therapy
   a. Message tables 2
   b. Sun lamps 2
   c. Whirl bath 1
   d. Whirl pool 1
   e. Foot bath 1
   f. Double standard sink 1
   g. Counter 10 sq. ft.
   h. Storage cupboard 75 cu. ft.
   i. Storage room 25 sq. ft.
   j. Ultrasound machine 1
   k. Medicine cabinet 1
   l. Lifting bench 1
   m. Lifting table 1
   n. Assorted weights 200 lbs.
   o. Various body harnesses

5. Sauna bath
   a. Seating 15
   b. Shower stall 1
   c. Drinking fountain 1
   d. Heating cabinet 1
   e. Steam inlet 1
   f. Towel storage 20 sq. ft.
6. First aid
   a. Desk 1
   b. Clinic type beds 2
   c. Double stainless standard sink 1
   d. Equipment storage 25 sq. ft.
   e. Counter 15 sq. ft.
   f. Drug and medicine storage 1
   g. Small safe 1
   h. Recessitator 2
   i. Portable stretchers 2
   j. 3x5 filing cabinets 2
   k. Access to exterior should be immediate

7. Dressing and locker rooms (men and women)
   a. Lockers 1000 sq. ft. 300 sq. ft.
   b. Seating 100 50
   c. Urinals 8 0
   d. Water closets 8 8
   e. Bathroom sinks 12 8
   f. Towel dispensers 6 4
   g. Mirrors 3 2
   h. Shower stalls 20 10
   i. Weight scale 2 1
   j. Hanging space for coats, etc. located very near the lockers

8. Office
   a. Seating 3
   b. Desk 1
   c. Work table 1
   d. Standard stacked files 2
   e. Coat closet 15 sq. ft.
   f. Storage closet 15 sq. ft.

V. SWIMMING POOL

A. USE OF SPACE
   1. Recreational swimming
   2. Competitive swimming
   3. Diving
B. OCCUPANTS

1. Participants
2. Staff
3. Spectators
4. Officials

C. EQUIPMENT

1. Recreational swimming
   a. Pool
   b. Life guard chair
   c. Life saving poles
   d. Life saving rings
   e. One-meter board
   f. Three-meter board
   g. Deep-end rope
   h. Seating for swimmers
   i. Seating for spectators

2. Competitive swimming
   a. Pool
   b. Life guard chair
   c. Life saving poles and rings
   d. Marked racing lanes
   e. Lane divider ropes or lines
   f. Seating for competitors
   g. Starting block for each lane
   h. Seating for spectators
   i. Judges' stand

3. Diving
   a. One-meter board
   b. Three-meter boards
   c. Standards for boards
   d. Pool
   e. Judges' stand
   f. Seating for spectators
   g. Life saving equipment as listed for swimming

VI. SWIMMING POOL RELATED AREAS

A. USE

1. Equipment storage
2. Dressing, locker and rest rooms
3. First aid
4. Office
B. OCCUPANTS

1. Participants
2. Staff
3. Spectators
4. Officials

C. EQUIPMENT

1. Equipment storage
   a. Life saving equipment racks 3
   b. Bulk storage 200 sq. ft.
   c. Shelving 120 sq. ft.

2. Dressing and locker rooms
   See dressing and locker rooms in Gymnasium related section - IV.D. #7.

3. First aid
   a. Stretcher 2
   b. Sink 1
   c. Work counters 10 sq. ft.
   d. Recessitator 2
   e. Medical cabinets 1
   f. Seating 2
   g. Bed or cot 2

4. Office
   a. Desk and chair 1
   b. Seating 2
   c. Standard single file cabinet 1
   d. Clothes closet 12 sq. ft.
   e. Storage closet 12 sq. ft.

VII. LIVING

The living area will require the following functional spaces and duties:

A. LOBBY AND LOUNGE
B. BEST ROOMS
C. APARTMENTS WITHOUT KITCHENS
D. APARTMENTS WITH KITCHENS
VII. A. LOBBY AND LOUNGE

1. Use
   a. Distribution point for tenants
   b. Guest waiting area
   c. Television viewing
   d. Relaxation place

2. Occupants
   a. Tennants
   b. Guests
   c. Staff

3. Equipment
   a. Seating
   b. Tables
   c. Access to rest rooms
   d. Magazine racks
   e. Television stand

VII. B. REST ROOMS (public)

1. Occupants
   a. Guests
   b. Tennants

2. Equipment
   Men:
   a. Urinals
   b. Sinks
   c. Mirror
   d. Water closets
   e. Towel dispensers
   f. Seating
   g. Coat storage
   Women:
   a. Sinks
   b. Mirror
   c. Water closets
   d. Towel dispensers
   e. Seating
   f. Couch
   g. Coat storage
VII. C. APARTMENTS WITHOUT KITCHENS

1. Use
   a. Living quarters for one individual
   b. Overnight rental facilities

2. Occupants
   a. Permanent renters
   b. Overnight visitors
   c. Short term stayers
   d. Staff

3. Equipment
   a. Space for single bed
   b. One standard four drawer chest
   c. Seating
   d. Desk and chair
   e. Clothes closet
   f. Television table
   g. Standard bathroom sink
   h. Small bathroom cabinet
   i. Small under-counter storage closet

VII. D. APARTMENTS WITH KITCHENS

1. Use
   Living quarters for permanent renters

2. Occupants
   a. Renters
   b. Staff

3. Equipment
   a. Single bed
   b. Six-drawer chest
   c. Seating
   d. Desk and chair
   e. Clothes closet
   f. Television space
   g. Bathroom sink
   h. Double kitchen sink
   i. Sink cabinet
   j. Kitchen counter
   k. 12 sq. ft.
k. Kitchen cabinets
l. Kitchen storage
m. Small eating area
n. Refrigerator
o. Range and oven
p. Fan

VIII. FOOD SERVICE

The food service area will require space for the following activities:

A. CAFETERIA
B. KITCHEN
C. OFFICE
D. REST ROOMS (staff)
E. REST ROOMS (public)

VIII. A. CAFETERIA

1. Use
   a. Serving of food
   b. Consumption of food

2. Occupants
   a. Members
   b. Guests
   c. Boarders
   d. Local people
   e. Staff

3. Equipment
   a. Serving counter
   b. Display counter
   c. Work counter
   d. Cabinets for service
   e. Cooler cabinets for service
   f. Refrigerator
   g. Counter for cash register
   h. Standard double server milk cabinets
   i. Coffee and tea servers
   j. Tray storage
   k. Adequate tray sliders
1. Dirty dish and utensil pick-up
m. Clean dish and utensil distributors
n. Napkin, salt and pepper dispensers

1. Seating
p. Table and counter space for customers
q. Coat storage
r. Waiting area
s. Water spouts and glass storage
t. Storage bins for mobil tray racks for dish and garbage pick-up
u. Storage cabinets
v. Storage room

150 sq. ft.

1. Use
a. Preparation of food
b. Dishwashing
c. Garbage disposal
d. Food storage

2. Occupants
a. Cooks
b. Dishwashers
c. Clean-up people

3. Equipment
a. Standard kitchen grills
b. Commercial ovens
c. Food preparation counter
d. Meat preparation counter
e. Meat storage
f. Refrigerator
g. Food preparation sinks
h. Standard cupboard storage
i. Wooden carving clock counter
j. Pot, pan and utensil storage
k. Heating elements for kettles
l. Overhead hangers (mobil)
m. Appropriate dishwasher
n. Large washing double sinks
o. Storage cupboards
p. Garbage disposals
q. Bulk storage
r. Seating
s. Coat closet
t. Time clock

20 sq. ft.
50 coats
50 sq. ft.

3

12 sq. ft.

4

20

4

2
VIII. C. OFFICE

1. Use
   a. Staff orientation
   b. Menü organization
   c. Cafeteria management

2. Occupants
   a. Food service director
   b. Employees

3. Equipment
   a. Desk and chair
   b. Seating
   c. Filing cabinets
   d. Work table
   e. Mimeograph machine
   f. Calculator
   g. Coat closet
   h. Bulletin board
   i. Storage closet

VIII. D. REST ROOMS (staff)

1. Use
   Toilet needs

2. Occupants
   a. Men on staff
   b. Women on staff

3. Equipment
   Men:
   a. Urinals
   b. Water closets
   c. Standard bathroom sinks
   d. Mirror
   e. Towel dispensers
   f. Changing space and clothes hanging
   g. Seating

   Women:
   a. Urinals
   b. Water closets
   c. Standard bathroom sinks
   d. Changing space and clothes hanging
   e. Seating
Women:
   a. Water closets 3
   b. Standard bathroom sinks 3
   c. Mirror 1
   d. Towel dispensers 2
   e. Make-up counter 8 sq. ft.
   f. Couch 1

IX. CHAPEL

A. ASSEMBLY AREA
   1. Seating
   2. Pulpit
   3. Office

B. OCCUPANTS
   1. Members
   2. Guests
   3. Chaplin

C. EQUIPMENT
   1. Seating
      a. Seating 200
      b. Hymn book storage 100
      c. Storage room 100 sq. ft.
   2. Pulpit
      a. Speaking pulpit or stand 1
      b. Organ or piano 1
      c. Table 1
   3. Office
      a. Desk and chair 1
      b. Storage closet 15 sq. ft.
      c. Coat closet 15 sq. ft.
      d. Book storage 200 volumes
      e. Double file 1
      f. Seating 2
X. JANITORIAL SUPPLY STORAGE

- Located throughout building where needed
- Central area needed for storage of extra equipment
- Each space includes slop sink

XI. MECHANICAL AREA

- Adequate space for all heating, air-conditioning, and water heating and circulation equipment

XII. PARKING

- Parking to serve guests and members

XIII. ENTRANCE TO GROUNDS AND BUILDINGS

- Easily accessible
- Orient public to various areas

XIV. SERVICE AREA

- Easily accessible
- Space for at least two trucks